



PUBLIC NOTICE

SPECIAL ADMISSIONS PROCEDURE FOR INTERNATIONAL STUDENTS TO
SECOND-CYCLE DEGREES (*MESTRADOS*) OFFERED BY THE POLYTECHNIC
UNIVERSITY OF TOMAR

ACADEMIC YEAR 2026/2027

Maria Helena Morgado Monteiro, Pro-Vice-Chancellor of IPT hereby announces that under the terms of the IPT Regulations for the second-cycle degrees approved by Order of the President of the Polytechnic University of Tomar on 18 June 2019:

1. A special admissions procedure for international students is now open for applications to the second-cycle degrees offered by IPT in the academic year 2026/2027 in accordance with the conditions set out in this notice.
2. Applications are made online via the application platform and are governed by IPT's Regulations for second-cycle degrees.

IPT, 01/04/2026

IPT Pro-Vice-Chancellor

(Helena Monteiro, PhD)



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SECOND-CYCLE DEGREES (*MESTRADOS*) OFFERED BY THE POLYTECHNIC
UNIVERSITY OF TOMAR

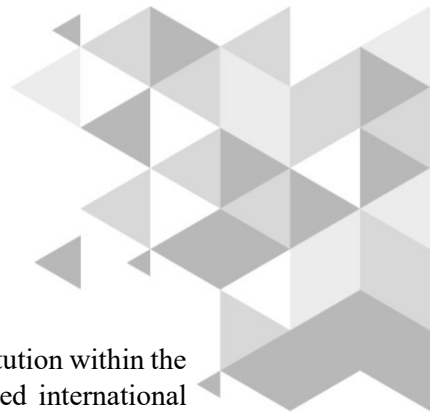
ACADEMIC YEAR 2026/2027

1. CONCEPTS

- 1.1. This special procedure applies to students who fall within the scope of the International Student Statute approved by Decree-Law 36/2014 of 10 March in its current wording;
- 1.2. An international student is a student who is not a Portuguese citizen, with the following exceptions:
- i Nationals of a Member State of the European Union;
 - ii Family members¹ of Portuguese nationals or nationals of a Member State of the European Union, regardless of their nationality.
 - iii Applicants who are not nationals of a European Union Member State and who do not fall under the previous category, provided that they have been legally resident in Portugal for more than two consecutive years as of 1 January of the year of enrolment in the programme, as well as their dependent children legally residing with them.
 - iv Applicants who, as of 1 January of the year of enrolment in the programme, hold equal rights and duties status granted under an international treaty between Portugal and their country of nationality.
 - v Applicants applying for admission to higher education through the special access and admission schemes established under Decree-Law No. 393-A/99 of 2 October, as amended by Decree-Law No. 272/2009 of 1 October.

¹For this purpose, and in accordance with the provisions of Law No. 37/2006 of 9 August, published in the Official Gazette (Diário da República), Series I, No. 153, of 9 August, the following are considered family members:

- i) The spouse of an EU citizen;
- ii) The partner with whom a citizen of the European Union is cohabiting according to the law, or with whom the EU citizen has a permanent relationship duly certified by the competent authority of the member state where they reside;
- iii) A direct descendant under 21 years of age or who is a dependant of an EU citizen, as well as a spouse or partner within the meaning of the previous sub-paragraph; iv) A direct ascendant who is dependent on a citizen of the European Union, as well as the direct ascendant of the spouse or of the partner within the meaning of subparagraph ii).



- 1.3. Foreign students who are attending a Portuguese higher education institution within the framework of an international mobility programme are not considered international students;
- 1.4. The length of residence under a residence permit for study purposes is not taken into account for the purposes of paragraph 1.2(c);
- 1.5. Students who enter IPT with the status of International Student will retain this status until the end of the study programme in which they have enrolled or to which they are transferring, even if they are granted the same rights and obligations during their studies;
- 1.6. Students who obtain the nationality of a European Union Member State during their period of enrolment will cease to be considered international students, with effect from the following academic year.

2. ADMISSION AND ENTRY REQUIREMENTS

- 2.1. The following applicants are eligible to apply to second-cycle degree programmes (*mestrado*) offered by IPT:
 - i Holders of a first-cycle degree (*licenciatura*) or equivalent;
 - ii Holders of a foreign higher degree awarded on completion of a first-cycle programme organised in accordance with the principles of the Bologna Process by a State adhering to this process;
 - iii Holders of a foreign higher academic degree that is recognised by the Technical-Scientific Council of the School responsible for coordinating the second-cycle degree as meeting the requirements of the *licenciado* degree;
 - iv Holders of an academic, scientific or professional background recognised by the Technical-Scientific Council of the School responsible for coordinating the second-cycle degree as demonstrating their capacity to undertake the programme.
- 2.2. The recognition referred to in paragraphs 2.1(iii) and (iv) has effect only for access to the second-cycle degree and does not confer equivalence to, or recognition of, the *licenciado* degree.



2.3. Entry Requirements

The entry requirements are defined in the regulations for second-cycle programmes: Regulations for Second-Cycle Programmes in the Schools within the Polytechnic University of Tomar of Tomar (IPT) – 2019, article 4: https://portal2.ipt.pt/pt/ipt/estrutura_organica/instituto_politecnico_de_tomar/unidad%20es_funcionais/unidades_de_apoio/servicos_centrais/divisao_de_servicos_academicos/aluno/

3. PROGRAMME TERMS AND CONDITIONS

Classes will be conducted in an on-campus (face-to-face) format at the facilities of the respective IPT Schools, according to a timetable to be defined annually.

4. APPLICATION PROCEDURES

4.1. Applications are submitted exclusively online through the platform available at <https://portal2.ipt.pt/pt/candidaturas/#mestrado>, within the deadlines established in section 12 of this Notice.

4.2. The fee (€200.00) must be paid upon submitting the application using the following IBAN:

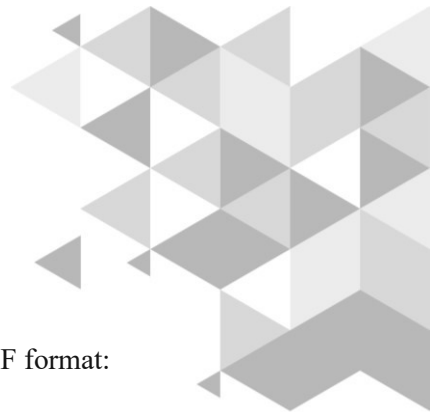
PT5007810112000000127917 SWIFT: IGCPTPL

4.3. Should the *Balcão Único* identify any errors or missing documents as mentioned in section 5 of this document, applicants will be notified via e-mail to allow for corrections.

5. APPLICATION DOCUMENTS

5.1. In order to complete the application, the following details must be entered and submitted via the online platform:

- i Application form;



- ii The application form must include the following documents in PDF format:
- (1) Curriculum Vitæ;
 - (2) Certificate(s) of all academic qualifications and their respective grades;
 - (3) Declaration of truthfulness, in accordance with Annex I, duly signed by the applicant;
 - (4) Declaration of honour, in accordance with Annex II, duly signed by the applicant, certifying that the applicant does not hold Portuguese nationality and is not covered by any of the conditions listed in Article 3(2) of Decree-Law No. 36/2014 of 10 March, as currently in force;
 - (5) Copy of a civil identification document, preferably a passport;
 - (6) Proof of payment of the €200 application fee.

Note: In order for the application to be considered valid, all documents must include the applicant's clear and legible signature (as shown on their identification document).

5.2. The selection panel reserves the right to request any additional documents it deems necessary.

5.3. The documents submitted at the time of application must be duly recognised by the local Portuguese consular agent and/or legalised by the apostille system in accordance with the Convention on the Abolition of the Requirement of Legalisation for Foreign Public Acts (more commonly referred to as the Hague Convention).

6. SELECTION/RANKING

6.1. Applications are reviewed by the selection panel for the second-cycle programmes.

6.2. Applicants are selected and ranked according to the parameters defined in Article 6 of IPT regulations for second-cycle programmes.



7. OUTRIGHT REJECTION OF APPLICATIONS

7.1. Applications in any of the following situations will be outright rejected:

- i) Failure to pay the application fee by the application submission deadline
- ii) Lack of mandatory documents;
- iii) Failure to comply with the rules or deadlines set out in this Notice.

8. EXCLUSION OF APPLICANTS

- 8.1. Applicants who, at any stage of the application process, provide false statements or fail to meet any of the specified requirements for access or readmission shall be excluded from the application process.
- 8.2. All actions resulting from false declarations, including enrolment and registration, will be considered null and void.

9. PUBLICATION OF RESULTS

- 9.1. The results of the selection process will be published by programme on the IPT website.
- 9.2. The decision regarding the application is expressed as follows:
 - i Accepted;
 - ii Accepted conditionally;
 - iii Rejected (this decision must be justified).



10. APPEALS

- 10.1. Once the list of results has been published, as indicated in the previous section, applicants may lodge an appeal within the time limit set in section 12 of this Notice.
- 10.2. Appeals must be submitted via email to balcaounico@ipt.pt, addressed to the Chair of the Selection Panel.
- 10.3. Unsubstantiated appeals or those that do not meet the deadline will be rejected outright.

11. ENROLMENT/REGISTRATION, ADMINISTRATION FEES/CHARGES AND TUITION FEES

11.1. The enrolment process includes two stages:

- i School insurance and tuition fees must be paid at the time of enrolment. The tuition fee may be paid either in full or in instalments. The tuition fee table and payment plans are available at:
https://portal2.ipt.pt/pt/ipt/estrutura_organica/instituto_politecnico_de_tomar/unidad%20es_funcionais/unidades_de_apoio/servicos_centrais/divisao_de_servicos_academicos/aluno/
 - ii Enrolment must be completed in person at the IPT/ESTA Student Point of Contact after obtaining the study visa. For the purposes of completing enrolment, students are required to present the original documents submitted at the time of application, duly certified by the relevant Portuguese consular authority and/or legalised by apostille, in accordance with the Convention Abolishing the Requirement of Legalisation for Foreign Public Documents (Hague Convention).
- (1) Enrolments and registrations are subject to the rules and procedures outlined in the regulations and fees currently in force at IPT.
 - (2) The amounts paid are non-refundable, irrespective of the grounds invoked, except in the event that a programme provided for in this call is not offered, in which case a refund shall be made.



12. TIMELINES

FASE DE CANDIDATURAS	PRAZO
Divulgação de vagas	Até 03 de abril de 2026
Prazo de Candidaturas	De 06 de abril a 26 de abril de 2026
Publicação da lista dos candidatos admitidos e excluídos (provisória)	15 de maio de 2026
Período de reclamação dos resultados	Até 29 de maio de 2026
Publicação da lista final dos candidatos colocados (definitiva)	01 de junho de 2026
Matrícula e Inscrição	De 03 a 07 de junho de 2026 ⁽¹⁾

1) Enrolment of admitted students is carried out online and finalised in person at the Balcão Único/ESTA – Student Point of Contact (balcaounico@ipt.pt).

NOTE: The provisional and final lists of selected applicants will be published on the IPT website.



13. ADMINISTRATIVE AND TUITION FEES

DESCRIPTION	AMOUNT (€)	PAYMENT DEADLINE
Application Fee	€ 200.00	Upon application submission
School Insurance	Insurance amount - € 2.00	Upon enrolment/registration, after placement
Tuition fee - Single payment or first instalment of tuition fee	As referred to in section 11.1(i)	Single Payment or Instalments (Payment of 40% of the tuition fee at the time of enrolment/registration).

13.1. Payment methods:

- i ATM network - service payment, using the ATM reference generated in the online system.
- ii Bank transfer - for payments made by bank transfer, you must request the bank details from the IPT Treasury (tesouraria@ipt.pt).

13.2. Tuition fee payment terms:

- i Single payment or payment of the first instalment of tuition fees – after paying the tuition fees (single payment option) or the first instalment of tuition fees (instalment plan), via bank transfer, candidates who have been admitted/placed in the final list must send proof of payment to the One-Stop Shop’s email address - Student Point of Contact (balcaounico@ipt.pt), stating their full name and specifying what the payment relates to.
- ii Remaining instalments – for students who have opted to pay their tuition fees in instalments by bank transfer, once the remaining instalments have been paid, proof of payment must be sent to the IPT Treasury’s email address (tesouraria@ipt.pt),



stating the student's full name and specifying which instalment the payment relates to.

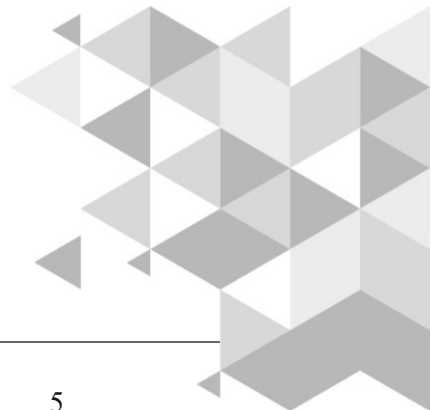
13.3. No refund will be granted for the application fee or the first instalment of tuition fees if the enrolment process at IPT is not completed by the specified deadline.

14. INFORMATION AND CLARIFICATIONS

Applicants may get information from balcaounico@ipt.pt.

STUDENT PLACES AVAILABLE FOR ADMISSION TO IPT'S SECOND-CYCLE DEGREES (MESTRADOS)

SCHOOL	STUDY PROGRAMME	PLACES AVAILABLE (international applicants)
Escola Superior de Gestão de Tomar	Second-Cycle Degree in Auditing and Finance	5
	Second-Cycle Degree in Management	5
	Second-Cycle Degree in Human Resources Management	5
	Second-Cycle Degree in Experiential Tourism	2
Escola Superior de Tecnologia de Abrantes	Second-Cycle Degree in Documentary and News Coverage	5
	Second-Cycle Degree in Mechanical Engineering - Mechanical Project and Production	5
Escola Superior de Tecnologia de Tomar	Second-Cycle Degree in Analytics and Organisational Intelligence	5



Second-Cycle Degree in Prehistoric Archaeology and Rock Art	5
Second-Cycle Degree in Real Estate Valuation and Management	5
Second-Cycle Degree in Conservation and Restoration	3
Second-Cycle Degree in Editorial Design	5
Second-Cycle Degree in Electrical Engineering	5
Second-Cycle Degree in Computer Engineering - Internet of Things	5
Second-Cycle Degree in Chemical Technology	5
Second-Cycle Degree in Digital Technologies and Content Production	2



ANNEX I

SPECIAL ADMISSIONS PROCEDURE FOR INTERNATIONAL STUDENTS

SECOND-CYCLE DEGREES (MESTRADOS) AT IPTOMAR

ACADEMIC YEAR 2026/2027

DECLARATION OF IDENTITY

I, (full name of applicant), born on (dd/mm/yyyy), residing in (city, country), holder of Passport/Foreign Identity Document No. _____, hereby solemnly declare on my honour that all the information provided and the documents submitted as part of an application for a special international student quota at the Polytechnic University of Tomar for the academic year 2026/2027 are accurate and truthful.

Date: ____ / ____ / _____

The Applicant

(Signature)



ANNEX II

SPECIAL ADMISSIONS PROCEDURE FOR INTERNATIONAL STUDENTS

SECOND-CYCLE DEGREES (MESTRADOS) AT IPTOMAR

ACADEMIC YEAR 2026/2027

DECLARATION OF HONOUR ACADEMIC YEAR 2026/2027

(Full name), holder of Passport/Foreign Identity Document No. (number), hereby declares on honour that they do not hold Portuguese nationality, nor are they subject to Article 3, paragraph 2, of Decree-Law No. 36/2014, dated March 10, in its current wording, which regulates the International Student Status, specifically:

(mark with a cross)

- I'm not a national of a Member State of the European Union;
- I am not a relative of a Portuguese national or a national of a Member State of the European Union;
- I am not a national of a Member State of the European Union and I have not been a legal resident of Portugal for more than two consecutive years (time spent in the country on a student visa does not count for this purpose).
- I did not apply for admission to higher education through the special access and admission schemes governed by Decree-Law No. 393-A/99 dated October 2nd, as amended by Decree-Law No. 272/2009 dated October 1st.
- I do not enjoy equal rights and duties under an international treaty between the Portuguese State and my country of nationality, as per Article 32(2)(d) of Decree-Law 36/2014 dated March 10, as amended.

I further declare that I am aware that false declarations will result in the cancellation of my registration.

Date: ____ / ____ / _____

The Applicant

(Signature)