

Title

Internal Audits of Integrated Management Systems

Scope

Proposal to strengthen the training offer of the Tomar School of Technology (ESTT) of the Polytechnic of Tomar (IPT), through the microcredential course in Internal Audits of Integrated Management Systems, with a view to operational application in the current context of Organisations.

In line with this, we submit this proposal to create a new course entitled “Internal Audits of Integrated Management Systems”, which would carry 3 ECTS credits and correspond to a total of 81 hours (21 of which would be contact hours).

Context

From the perspective of their various stakeholders, organisations need to develop effective and efficient management systems that enable better resource management and an integrated, flexible approach to responses, particularly with regard to customers, employees, and the community affected by their activities. Such systems provide an integrated view, enabling organisations to fulfil their mission. Given its importance, it is essential to conduct internal audits to verify the adequate implementation, maintenance and improvement of the system, in order to generate relevant information for management and thus enhance the desired effectiveness and efficiency.

Target Audience

Technicians, middle management staff and senior executives from public or private organisations interested in acquiring and/or developing knowledge and skills in the management and implementation of internal audit programmes in integrated management systems applied in organisations.

Student Places

The minimum number of places is ten (10).

Course Structure

As indicated in the attached form IPT.SIGQ.MOD FOR IO IO — 2, the training will cover the following topics:

1. Internal audit principles;
2. Reference standards;
3. Audit preparation and conduct;
4. Continuous improvement

Assessment Method

Written test - 50% | Practical assignment - 50%